



Government Support Services – Contracting
100 Enterprise Place
Suite # 4
Dover, DE 19904-8202

October 20, 2010

TO: ALL OFFERORS

FROM: COURTNEY MCCARTY
STATE CONTRACT PROCUREMENT OFFICER

SUBJECT: REQUEST FOR PROPOSAL – ADDENDUM
NO.: GSS10070-CLOTHING
CLOTHING, LINEN & TEXTILES, FOOTWEAR AND SCRUBS

ADDENDUM #2

The purpose of this addendum is to answer questions that were submitted.

All documents relating to the current contract can be found at:
<http://gss.omb.delaware.gov/contracting/contracts/070.shtml>

Delaware Business License Requirements: Prior to receiving an award, the successful Vendor shall either furnish the Agency with proof of State of Delaware Business Licensure or show that the application process has been initiated.

Performance Bond Form: The Performance Bond Form was omitted from the RFP. It has been attached to this Addendum and labeled as Attachment 11.

Questions: Following, you will find questions submitted regarding the RFP and the responses.

1. In Part 3, Section 1, all of the 5.11 boots have been removed.

The boots have been added to the contract. Please see Addendum 1 for Specs.

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2. We, as vendors, are being asked to gather the information, samples, figure out pricing for hundreds of items, produce the proper documents in less than 18 business days. Is this reasonable?

The State understands the enormity of the contract. With only one vendor asking about the timeline, the State does not feel the timeline is unreasonable. The bid opening will remain as stated in the RFP.

3. Section III, Letter M, page 9 – Proposal Expiration Date: It says prices will remain fixed at least through February 18, 2011. What does that mean?

The State has 90 days from the date of bid opening to contract award or RFP cancellation; therefore, pricing submitted shall remain fixed and bidding for at least 90 days.

4. Section VI, Letter C, Subsection 3, page 36 – Award of Contract: States the contract will be awarded 90 days from the date of opening proposals. But in the Chapter 69 subchapter III #6922 (c/2), it states the contract shall be awarded within 30 calendar days of the bid opening.

The section you are referencing covers Invitations to Bid (ITB). The Clothing solicitation is done as a Request for Proposal (RFP) which falls under subchapter # 6924 (j.1) of Chapter 69.

3. How much does the State expect to purchase per year?

Usage reports for FY09, FY10 and the current fiscal year can be found online at: <http://gss.omb.delaware.gov/contracting/contracts/070vur.shtml>

4. Can you provide previous pricing and quantities on each of the garments?

All documents relating to the current contract can be found online at: <http://gss.omb.delaware.gov/contracting/contracts/070.shtml>

5. How many uniformed officers you have in each department?

The contract is open to all State agencies and accessible to any School District, Political Subdivision, or Volunteer Fire Department, therefore we are unable to provide an actual or estimate for the number of uniformed officers for each Department.

6. Part 1, Section 3, Item #7: Two style numbers are listed (S310 and 9810Z). Which coat is it they want?

Per DOC, S310.

7. Part 1, Section 5, Item #3: Style number listed in Spec (F5302-38) does not have concealed buttons. Do they want the style F5302-38 or style #F5452 with concealed buttons?

Per DOC, #F5452.

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8. Part 1, Section 5, Item #5: Style number listed in Spec (F5301-38) does not have concealed buttons. Do they want the style F5301-38 or style #F5456 with concealed buttons?

Per DOC, #F5456.

9. Part 1, Section 5, Item #16: Do you have a style number available?

Per DOC, #4325.

10. Part 1, Section 5, Item #17: Do you have a style number available?

Per DOC, #4301.

All other terms and conditions remain the same.

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ATTACHMENT 11

PERFORMANCE BOND FORM

(IN THE AMOUNT OF 100% OF THE TOTAL CONTRACT AWARD)
BOND TO ACCOMPANY AND FOR CONTRACT NO.: #GSS10070-CLOTHING

KNOW ALL MEN BY THESE PRESENTS THAT: _____

of _____ in the County of _____

and State of _____ as principal and _____

_____ of _____ in the County of

_____ and State of _____

as surety, legally authorized to do business in the State of Delaware, are held firmly

bound unto the State of Delaware in the sum of _____ Dollars (\$_____),

to be paid to the use and benefit of Government Support Services of said State, for which payment well and truly to be made, we do bind ourselves, our and each and every of our heirs, executors, administrators, successors, and assigns, jointly and severally for and in the whole firmly by these presents.

NOW THE CONDITION OF THIS OBLIGATION IS SUCH that if the said above bounded principal _____

who had been awarded by Government Support Services of the State of Delaware a certain contract designated by the parties thereto as Contract No. GSS10070-CLOTHING, and dated the day of _____ in the year of our Lord two thousand and _____ (20__), for construction and completion of a certain Public Works Contract within the said State of Delaware, shall well and truly provide and furnish all the materials, appliances and tools and perform all the construction work and labor required under and pursuant to the terms and conditions of said Contract No. GSS10070-CLOTHING and of the proposal, plans and specifications contained therein, and shall also indemnify and keep harmless the said State of Delaware and said Government Support Services, from all costs, damages, and expenses growing out of or by reason of the construction work and completion of said Public Works Contract under said Contract No. GSS10070-CLOTHING above mentioned, and shall well and truly pay all and every person furnishing material of performing labor in and about the construction of said Public Works Contract, all and every sum or sums of money due him, them or any of them, for all such labor and materials for which the Contract is liable; then this obligation shall be void or cease to be and remain in full force and virtue.

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Sealed with our Seals

Dated the _____ day of

_____ in the year of our Lord two thousand and

_____ (20__).

Corporate Seal

SIGNED, SEALED AND DELIVERED IN
the presence of

Witness

_____(Seal)
Name of Contractor

BY _____(Seal)

Title

Corporate Seal
(Seal)

Name of Surety

Attest: _____

BY _____(Seal)

Title